

MINUTES OF THE DUNBARTON LIBRARY TRUSTEES
September 13, 2010

Attendance: Kirsten Petretta, Gregory Arce, Andrea Douglas,
Tiffany Dodd, Pat Wood & Lori Wamser

The meeting was called to order at 7:08 pm.

A motion was made by Tiffany Dodd to accept the August meeting minutes as amended under the Financial Section. Seconded by Pat Wood. Approved.

Treasurer's Report:

- Revenues seem to be on target for August.
- Town of Dunbarton still behind on our appropriation & we want to stay on top of it.
- Fines are down a bit; Andrea being a bit lenient on patrons due to economy.
- Expenses under budget for the month. Building maintenance being potentially the biggest due to a reduction in the alarm line.
- With the CLiF sponsorship coming in the Fall, is there a need that we can cover? A scanner and a laptop have been mentioned as potential items for purchase. The program line item had been carefully watched, but maybe now we can do something at the end of the year.
- Supplies are down; may be attributable to some Centennial celebrations being misclassified in the prior year.
- Museum passes seem to be right on target.
- Internet may have been over-budgeted.

Motion to accept Financial Statements for 8/31/10 made by Tiffany Dodd. Seconded by Gregory Arce. Approved.

- 2011 Budget: We need to be thinking of this because the process will be starting again in approximately 2 months.

Director's Report:

- Book return box: Andrea Douglas left message with Steve Elsasser to see how much it will cost to fix it.
- Employment Security: They want to get computers into the Library to help with the unemployed and the under-employed.
- UNH: Andrea Douglas contacted them & we're waiting to hear on the status of the Town Report project

Other Business:

- Maintenance: Dodd Electric to put together proposal to put in new lights.
- Selectman's meeting drop-in: Lori Wamser & Tiffany Dodd to attend meeting on September 23, 2010.
- Pat Wood made a small presentation for the Town committee focused on single-stream recycling, which oversees the Transfer Station. They are requesting space for a display on recycling. A small table with "things" on it & have a quiz to test general recycling knowledge. Would like a month for a display & would also like to direct it towards kids' attention. Andrea

Douglas to contact Jim Cotter for info and to set something up. Trustees are in favor of this idea.

- **Committees:**
- **Fundraising:** Old Home Day Mums – volunteers needed to man the table; cash box needed. Sell mums in the Centennial pots for an extra couple of dollars? Get large mum for raffle prize?
- **Buildings & Grounds:**
- **Personnel:**
- **Public Relations and Outreach:**
 - Borders Benefit Days – How much would the printer charge for 1500 postcards, rather than 1000 to be printed? What is the timeframe? Check out info for the using the Town's bulk mailing permit.
 - **Policy:**

Non-Public session entered at 8:17 pm; ended at 8:20 pm.

Meeting Adjourned at 8:22 p.m.

Respectfully submitted by Kirsten Petretta