

MINUTES OF THE DUNBARTON LIBRARY TRUSTEES
August 2, 2010

Attendance: Kirsten Petretta, Gregory Arce, Andrea Douglas,
Tiffany Dodd, Pat Wood & Lori Wamser

The Non-Public session began at 7:05 pm and ended at 8:50 pm. Also in attendance for the Non-Public session: Nancy Lang, Lillian Edelmann & Connie Kerwin (both from NHLTA)

A motion was made by Lori Wamser to accept the July meeting minutes. Seconded by Pat Wood. Approved.

Treasurer's Report:

- Report is up to date as of 7/31/10.

Month of July's Financials:

- Deficit is due to payroll → 3 pay periods & spread not done in budget to account for this timing issue
- Program line is over – due to timing for summer programs.
- Interest income high due to 5 months being posted in July.
- Town appropriation is almost caught up (\$398 to go).
- Mostly under budget for rest of line items.
- YTD → revenues slightly under; expenses are mostly under with exception of payroll.
- Town is going through annual audit; we need to produce document on CD interest (Lori to get this document for us); deposits in portable lockbox & keys kept in another location. *Need to look up when motion to make deposits more frequently was made.

Motion to accept Financial Statements made by Tiffany Dodd. Seconded by Gregory Arce. Approved.

Director's Report:

- Kyle will try to fix the book drop and save us some money.
- Murder Mystery evening was a success!
- Old Home Day Parade: VW Beetle float may need decoration help. Theme: Library Water Makes You Smarter

Other Business:

- Maintenance: Any money in budget available for new lights? Dodd Electric to put together proposal to put in new lights.
- Selectman's meeting drop-in: Meeting was cancelled for July and all attended the library program (!). Lori Wamser to attend meeting on August 12th.
- **Committees:**
- **Fundraising:**
- **Buildings & Grounds:** Birds in roof; Andrea Douglas called again about it. Motion made to change vendors from ADT to All Star for security service by Tiffany Dodd. Seconded by Lori Wamser. Approved.

Andrea Douglas asked to clarify with Line what needs to be done to get box on the wall and programmed. Gregory Arce wonders if we can ask why it has to go through the panel. Nancy Lang has clarified that the security is a

different system from the trouble alarm, etc. We are not allowed to touch anything in the box and we are wondering what the response time is for power outages, etc.

Do we need a meeting between Fire Dept., Line from the Selectman's Office; Rich @ All Star, Library Director and Trustee Building Maintenance Committee? Andrea Douglas asked to set up the meeting with the above people.

- **Personnel:**

- **Public Relations and Outreach:**

- Old Home Day Mums - Kirsten Petretta to organize; Lori Wamser has said that she may be able to help pick up mums for Saturday Sept. 18th.
- Borders Benefit Days – Two days in late fall featuring DPL at Borders Books. Percentage of proceeds to benefit the Library, plus a Wish List can be published at the store in time for holiday shopping. Trustees approve of idea; Andrea Douglas to research and get a date set.

- **Policy:**

Meeting Adjourned at 9:30 p.m.

Respectfully submitted by Kirsten Petretta