

MINUTES OF THE DUNBARTON LIBRARY TRUSTEES
March 1, 2010

Attendance: Kirsten Petretta, Gregory Arce,
Tiffany Dodd, Lori Wamser & Pat Wood
Andrea Douglas - Absent

The meeting was called to order at 7:13 pm.

A motion was made by Lori Wamser to accept the February meeting minutes. Seconded. Approved.

Treasurer's Report:

- Encumbrance has been set up in QuickBooks for December reflecting the computer purchase. February's computer expense line will now show as a lesser amount due to reclassification.
- Town appropriation showing as \$6,337.06 (monthly) and should be \$6,883.00 to reflect level-funding. Town may be dropping back to incorrect budget number. Need to look into this and question Line; may just be an oversight.
- New budget changes reflected and March also includes amount for library accountant.
- Town Report does NOT reflect our final schedule. Revised copies will be available for Town Meeting should the question be raised re: the incomplete schedule.

Motion made by Pat Wood to accept February's Financial Statements. Seconded. Accepted.

Director's Report:

Other Business:

- Monthly selectman's meeting drop-in: Thursday March 18th – need to designate someone to attend
- Tiffany Dodd will be attending the 3/3/10 School Board Meeting to give a presentation on the Upstairs Space.
- Annual NHLTA Meeting (May 3, 2010): This would be a good meeting for some Trustees and Staff to attend.
- Discussion about status of the E-mail project going slower than hoped / held back by outdated technology.
- Pat Wood may have locking file cabinet. New lock sets may be able to be purchased from cabinet manufacturer(s).

Committees:

- **Fundraising:**
- **Public Relations and Outreach:**
 - **Policy:** Tabled the discussion for this month.

Meeting Adjourned at 7:58 p.m.

Respectfully submitted by Kirsten Petretta