

MINUTES OF THE DUNBARTON LIBRARY TRUSTEES

January 7, 2008

Present were: Andrea Douglas, Tiffany Dodd, Kirsten Petretta, Lori Wamser,
Norm Roberge & Deb Trottier

The meeting was called to order at 7:20 pm

Minutes from October 2007 meeting were reviewed and a motion was made and accepted to approve the minutes with minor changes.

Minutes from the December 2007 meeting were reviewed and a motion was made and accepted to approve the minutes with minor changes.

Treasurer's Report: Norm distributed the profit & loss budget vs. actual statement for December 31, 2007. Norm reported the year ended up as we discussed last month, with savings account money used from prior years to cover the 2007 shortfall. For the 12/31/07, all 2007 payroll expenses have been paid and no other expenses are expected for year end. The final 2008 budget, which was approved at the December meeting was distributed.

A motion was made and accepted to approve these financial statements.

Director's Report: Andrea distributed her listing of material types and number of patrons report for review as well as the letter for the Town Report she prepared. Trustees made minor suggestions including the addition of the following items:

1. Add that a patron can download to an MP-3 player and/or computer the Overdrive audiobooks
2. Give credit to Town of Dunbarton employees for their assistance with the cleaning of the basement. They removed trash and unwanted items prior to the professional steam cleaning.

Lastly, Trustees asked for the Overdrive Audio books be broken out under the circulation listing.

Andrea also asked trustees to review a warrant article she is submitting for Town Meeting to allow the library to accept gifts of personal property other than money. It will be included with the Town Report information given to the Town of Dunbarton.

Andrea also distributed the Librarian's report and all look forward to hearing more about the summer reading program with an Australian theme - "G'Day for Reading."

Lastly, Andrea noted the CD we currently have with Citizens Bank will need to be rolled over and Norm agreed to research additional banks for a better rate.

Dunbarton Public Library 2008 Open House – Monday, 2/4/08 at 6:30pm

A letter of invitation will be sent to all the town boards and committees we reviewed at the last meeting. Andrea will supply coffee and trustees will each bring snacks.

Meeting adjourned at 8:25 pm

Respectfully submitted by Tiffany Dodd